



भारतीय प्रौद्योगिकी संस्थान खड़गपुर  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

Proposal for GTE of ..... (Name of item)

**FORMAT FOR GTE**

S. No.	Particulars		Remarks
1	Detailed Description of the Item		
2	Use of the Item		
3	Whether item is procured regularly? (If so, Details of procurement of the said item over the past three years (Three completed financial years or last three tenders and the current financial year) inclusive of supply details as per format at Annexure-A		
4	Quantity required to be procured with justification for the quantity (State/UT/Region wise projection)		
5	Estimated procurement price along with basic of such estimation (International Price comparison chart)		
6	Justification to be submitted as under		
	A	Detailed justification for Global Tender and essentiality of import (Item wise)	
	B	Who are the (possible) vendors of the item under procurement, in the global (including India) market?	
7	1	Whether the Department has tried and floated the tender to identify the domestic suppliers in the past financial year (If not, the reason thereof)	
	2	Capacity of all domestic local suppliers as per the domestic tender floated, if any	
8	What are technical alternatives available within country and whether they can be used?		
9	Whether the Department had in the past attempted at development of local suppliers/phased indigenization/promotion of alternative technology having sufficient local suppliers. (If so, details thereof)		
10	Consequences of non-procurement of the item through GTE.		



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11	Whether BIS standards are available for the items proposed under procurement. If not, the efforts made to operationalize such standards.	
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It is certified that (strike off whatever is not applicable)

- This is a specialized equipment required for research purposes and/ or spares and consumables for such equipment.
- The above equipment/consumables is not available through (GeM) and other sources
- The locally available alternatives with equivalent specifications are not suitable for research purpose
- It is neither available in this Institute nor in any nearby Institution
- It is a propriety item of foreign origin

Countersigned

Signed

(Name & Signature with Seal)  
PI/Co-PI of the project

(Name & Signature with Seal)  
HOD/HOS/HOC

Dean (R&D)

Director



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ANNEXURE-A

Details of procurement of the said item over the past five years (five completed financial years and the current financial year) inclusive of supply details.

Year of contract	Item	Contract No. & date	Supplier	Quantity of supply with unit	Rate per unit	Completion date of contract	Country of Origin of goods	Local content in %

Countersigned

Signed

(Name & Signature with Seal)  
HOD/HOS/HOC

(Name & Signature with Seal)  
PI/Co-PI of the project

Dean (R&D)